

MORRIS CENTRAL SCHOOL BOARD OF EDUCATION

Date of Meeting: December 17, 2020 via ZOOM

Kind of Meeting: Regular

Board Members Present: Wendy Moore, Mary Dugan, Emily Boss, Russell Tilley, Michael Walling

Board Members Late: Both Mary Dugan and Emily Boss arrived during the transportation presentation.

Others Present: Matthew Sheldon, Superintendent; Katharine Smith, Principal; Staff Mallory Jorgensen; Dr. Hubar; BOCES; Jeremy Johnston, NY Bus Sales, students joined via ZOOM but I do not have a list.

The meeting was called to order by President, Wendy Moore at 6:31 p.m.

The minutes of the regular meeting of November 19, 2020 were approved as presented on the motion of Russell Tilley, seconded by Michael Walling, and carried 3-0.

Correspondence: None

Public Comment: None

Mallory Jorgensen gave the Board a report about the Transportation Department. We have eight 65-passenger buses, one 35-passenger bus, one handicap accessible bus, two cars, one van, and one suburban. The Maintenance Department has one pick-up truck. There are 2 full-time bus drivers and we are down to six regular-run bus drivers after a bus driver resigned November 27th. We have five regular bus runs down from six, plus BOCES / Springbrook, Pathfinder, Unadilla-Valley runs. The buses are disinfected after every run and deep cleaned on Wednesday.

Jeremy Johnston from New York Bus Sales gave the Board a report about the advantages of having a five-year bus rotation plan vs. an eight-year bus rotation plan. They also compared leasing vs. buying buses. Over all, the cost to the district is lower with a five-year rotation because of warranty coverage and the trade-in value is higher than an eight-year rotation.

Superintendent's Reports:

Matthew Sheldon talked to the Board about the External Audit Response. The Internal Audit Response is our response to Material Findings from the External Audit. The Auditors found for deposits one person was opening the mail with the checks and also depositing them. Now we have Brenda Belden opening the envelopes and Alicia Bowen doing the deposit. When we have one person in the Treasurer position, Judy Matson will open the envelopes and register the check information in a notebook and the Treasurer will do the deposit. There were findings about Claims Audits not all there and a few purchase orders. These have all been addressed.

Matthew Sheldon talked to the Board about a Budget Status Report that the Treasurer is supposed to be providing the Board several times a year. This will be provided at the January Board meeting.

Matthew Sheldon talked to the Board about the Initial State Aid Run. It looks like Excess Cost is about \$33,000 less than estimated. We may lose \$135,000 in Transportation Aid. Mr. Sheldon said we should be okay unless the state cuts our aid by 20%.

Principal's Reports:

Katharine Smith gave the Board an instructional update. We initially transitioned to remote instruction for various grade levels with a confirmation of our first positive case. After the second positive case we had to go all remote. There were too many staff members in quarantine to be able to cover them. This will be re-evaluated over break with the hopes of returning to in-person instruction. Chromebooks for grades PK-2 have been distributed. NYSED is waiving the 1200 minutes of lab time that is required for students to take the Regents in science.

Katharine Smith talked to the Board about how we do contact tracing. Thankfully the day before we had our first round of contact tracing, Mr. Sheldon found out that PowerSchool could generate a report to show students contacts during the day. From the contact list, attendance, late arrivals, early departures, cohorts, OT, PT, music, art, etc. have to be checked. You need to find out if they are bussers. You need seating charts for classes, including in the cafeteria. Once the information is gathered it is scanned to DOH. We develop a call list and start calling parents. We let them know there was a possible exposure and that DOH will contact them if quarantine is necessary. Most of the parents have been supportive. From there an email is sent to the staff, a letter is written and posted on our website and Facebook. DOH usually contacts us to let us know who will have to be quarantined and who will not.

Be It Resolved upon recommendation of the Superintendent, that the Board of Education of the Morris Central School District approve the following:

The following business items 1 through 6 were approved as presented on the motion of Russell Tilley, seconded by Mary Dugan, and carried 5-0:

1. Approval of the Claims Auditor's Reports and Warrants for #31, 32, and 33, as presented.
2. Approval of the Treasurer's Report for the month of November 2020 as presented.
3. Approval of the Central Treasurer's Report for the month of November 2020, as presented.
4. **Be It Resolved** that the Board of Education of the Morris Central School District approves Dr. Caty Hubar as the Search Consultant for the Superintendent's Search.
5. **Be It Resolved** that the Board of Education of the Morris Central School District approves the External Audit Response, as presented.
6. **Be It Resolved** that the Board of Education of the Morris Central School District approves the NYLAF Investing Policy as attached. (See Attachment #1)

The following personnel items 1 through 8 were approved as presented on the motion of Michael Walling, seconded by Russell Tilley, and carried 5-0:

1. Approval of the resignation for the purpose of retirement of Superintendent, Matthew Sheldon effective July 1, 2021.
2. Approval of the maternity leave request for Deidra Forgit starting on or about March 12, 2021 through approximately May 10, 2021. Mrs. Forgit will be using her sick days during the maternity leave.
3. Approval of the probationary appointment of Russell Card as a cleaner, retroactive to December 2, 2020. Mr. Card's salary is \$27,352, prorated December 2, 2020 through June 30, 2021.
4. Approval of Joseph Holbert as a substitute bus driver, retroactive to November 23, 2020.
5. Approval of David Dugan as a substitute teacher (NC), teacher aide, and LTA, retroactive to December 8, 2020. Mr. Dugan is the son of Board member Mary Dugan.
6. Approval of Robert Child as a substitute teacher (NC), teacher aide, and LTA, retroactive to December 10, 2020.
7. Approval of the maternity leave request from Carly Norton starting on or about April 8, 2021 through the end of the 2020-2021 school year. Mrs. Norton will be using her sick days during her maternity leave.
8. Approval of Theresa Giampaolo as a substitute nurse (LPN) for the 2020-2021 school year.

The following Administrative items the second reading and approval of the new policy, was approved as presented on the motion of Michael Walling, seconded by Russell Tilley and carried 5-0:

1 **Be It Resolved** that the Board of Education of the Morris Central School District approves the second reading and approval of the new policy as follows:

#3422 – Title IX and Sex Discrimination

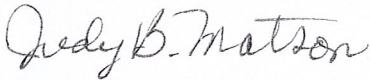
Public Comment: Katharine Smith thanked Matthew Sheldon for everything he has done for the District in the years he has been Superintendent. The Board also thanked Mr. Sheldon.

The Board went into executive session at 7:15 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation on the motion of Emily Boss, seconded by Michael Walling, and carried 5-0. No action will be taken.

The Board came out of executive session at 8:30 p.m. on the motion of Russell Tilley, seconded by Emily Boss, and carried 5-0.

The Board adjourned at 8:31 p.m. without further discussion on the motion of Mary Dugan, seconded by Michael Walling, and carried 5-0.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judy B. Matson".

Judy B. Matson
District Clerk

RESOLUTION OF THE BOARD OF Education, Morris Central School, NEW YORK

WHEREAS, the undersigned, being a majority of the Board of the Morris Central School ^{District} (the "Board"), hereby adopt, and by executed counterpart, approve, as of the 17 day of December, 2020, the following actions and resolutions:

WHEREAS, the Morris Central School ^{District} (municipality/school district) is a Participant in the New York Liquid Asset Fund ("NYLAF"), as defined in a Municipal Cooperation Agreement, as amended and restated as of August 1, 2019 (the "Agreement"); and

WHEREAS, the Governing Board of NYLAF (the "Governing Board") wishes to amend the definition of Investment Consultant and Marketing Agreement to be PMA Asset Management, LLC and PMA Securities, LLC, respectively;

WHEREAS, the Governing Board has adopted a resolution on November 19, 2020 to effect such change and seeks approval of each Participant;

WHEREAS, pursuant to Section 13.1 of the Agreement, each Participant has 60 days from the date of the adoption of the Governing Board's resolution authorizing the proposed change by the Governing Board to approve the proposed amendment; and

WHEREAS, (A) a Participant shall be deemed to have given notice of approval of the proposed amendment if it has theretofore delivered to the Governing Board an executed counterpart of the proposed amendment and a certificate, in a form acceptable to the Governing Board, to the effect that: (i) such Participant has held any necessary public hearings, conducted any necessary referenda and obtained any necessary consents of governmental agencies; (ii) the proposed amendment has been approved by a majority vote of the voting strength of such Participant's governing body; and (iii) such Participant has satisfied any other requirements applicable to its making contracts; or (B) a Participant shall be deemed to have given notice pursuant to the provisions of Section 7.2 hereof of its intent to withdraw from the Agreement;

NOW, THEREFORE, BE IT:

RESOLVED, that the Board approves the following:

(a) the Definitions set forth in Article I of the Agreement shall be amended as follows:

"Investment Consultant" means PMA Asset Management, LLC, or such other Person who shall be acceptable to the Governing Board.

"Marketing Agent" means PMA Securities LLC, or any other Person or Persons appointed or employed or contracted by the Governing Board pursuant to Sections 4.2 and 10.2 hereof.

"Services and Marketing Agreement" means any agreement entered into with respect to any of the Portfolios by the Governing Board with the Marketing Agent pursuant to this Agreement in connection with the execution of securities transactions and the delivery of securities.

(b) any other references in the Agreement to RBC Global Asset Management (U.S.), Inc. (RBC GAM-US) or RBC Capital Markets, LLC in the Agreement now be amended to read "PMA Asset Management, LLC" or PMA Securities LLC."

RESOLVED, that (i) no other public hearing, necessary referenda or governmental consents are necessary for the Board to approve the amendment set forth above and there are no additional requirements of the Board in connection with such approval and (ii) the Board has satisfied all other requirements applicable to its making contracts in connection with its role as Participant.

RESOLVED, that adoption of this resolution by the Board and its certification by the Clerk shall serve as (i) evidence of the approval of the amendment by majority of the Board, (ii) the executed counterpart of the proposed amendment, and (iii) the certificate required by Section 13.1(c) of the Agreement, and shall constitute Participant approval of the amendment requested by the Governing Board;

Member Russell Tilley submitted the above resolution and moved for its adoption. The motion was seconded by Member Mary Dugan. The Board of Education, Morris Central School was polled. The motion was adopted by a vote of 5 affirmative votes (being at least a majority of the voting strength of the Board) with 0 negative votes and 0 votes absent.

The undersigned hereby certifies that (s)he is the Clerk of the Board of Morris Central School and that the foregoing is a true and accurate record of the resolution duly adopted at a meeting of the Board of Education, Morris Central held on December 17, 2022.
School

SEAL

Clerk:

Judy B. Matson
Judy B. Matson

